

***Village of Alexandria Bay
Annual Meeting
December 2, 2025
5:30 pm***

Oath of Office: Mayor Putnam, Trustee Fulmer, Trustee Millett

Pledge of Allegiance:

Call meeting to order:

Roll Call: Trustee Caputo
Trustee Strough
Trustee Fulmer
Trustee Millett
Mayor Putnam

Meeting Dates: Second Tuesday of each month at 5:30 pm at the Municipal Complex, 110 Walton Street, Alexandria Bay, NY 13607.

Payment of Bills: payment in advance of audit when taking advantage of discounts and to avoid penalties.

Payroll: permission to pay payroll on weeks when there is no meeting.

Mileage: fixed rate of .70 cents per mile, IRS Rate

Mayors Appointments:

Village Clerk (1) Year	Erica Dest
Treasurer (1) Year	Erica Dest
Deputy Clerk (1) year	Sara Bright
Tax Collector (1) year	Erica Dest
Village Attorney (1) year	James Burrows (Kendall, Harrienger & Burrows)
Jail Matron (1) year	Judith Fulmer
Health Officer (1) year	Cynthia Simpson
Deputy Mayor (1) year	Judith Fulmer
Zoning Enforcement Officer: (1)	Lee Shimel
Project Administer: (1) year contract	Municipal Solutions
Official Newspapers (1) year	Thousand Islands Sun/Watertown Daily Times
Official Banks (1) year	Watertown Municipal Savings Gouverneur Savings and Loan and Community Bank

Department Appointments:

Mayor Putman: Chief Executive Officer, Police Department, Liaison to Town of Alexandria, Liaison between the Village of Alexandria Bay and Public Utilities.

Trustee Fulmer: Deputy Mayor, Scenic Park, All Parks, Lifeguards, Docks, Watertown Savings Bank Signer. Liaison to The Alexandria Bay Chamber.

Trustee Caputo: Fire District, Golf Course (Tennis/Pickleball), Macsherry Library and Hearts for Youth.

Trustee Strough: DPW, Buildings, Riverwalk, Gordon Courts and Americans with disabilities Law Compliance.

Trustee Millett: Water and Sewer, Liaison to Alexandria Central School.

Motion to Accept Positions: **Motion by:** Trustee Caputo, seconded by Trustee Fulmer.

Roll Call Vote:

Trustee Caputo-yes

Trustee Fulmer-yes

Trustee Strough-yes

Trustee Millett-yes

Mayor Putnam-yes

Motion to Adjourn: **Motion by:** Trustee Caputo, seconded by Trustee Strough, all In favor, Motion carried.