

**Village of Alexandria Bay
Annual Meeting
December 4, 2023
4:00 pm**

Oath of Office: Mayor Putnam, Trustee Millett, Trustee Fulmer

Pledge of Allegiance:

Call meeting to order:

Roll Call: Trustee Caputo
Trustee Demo
Trustee Fulmer
Trustee Millett
Mayor Putnam

Meeting Dates: Second Tuesday of each month at 5:30 pm at the Municipal Complex, 110 Walton Street, Alexandria Bay, NY 13607.

Payment of Bills: payment in advance of audit when taking advantage of discounts and to avoid penalties.

Payroll: permission to pay payroll on weeks when there is no meeting.

Mileage: fixed rate of .585 cents per mile, IRS Rate

Mayors Appointments:

Deputy Clerk (1) year	Erica Dest
Tax Collector (1) year	Molly Briere
Village Clerk-Treasurer (2) year	Molly Briere
Village Attorney (1) year	James Burrows (Kendall, Walton & Burrows)
Jail Matron (1) year	Molly Briere
Health Officer (1) year	Cynthia Simpson
Deputy Mayor (1) year	Sandra Caputo
Zoning Enforcement Officer: (1)	Lee Shimel
Dog Control Officer (1) year	Jan Martin
Project Administer: (1) year contract	Municipal Solutions
Official Newspapers (1) year	Thousand Islands Sun/Watertown Daily Times
Official Banks (1) year	Watertown Municipal Savings and Gouverneur Savings and Loan

Zoning Board Appointments:

Planning Board Appointments:

Department Appointments:

Mayor Putman: Chief Executive Officer, Police Department, Liaison to Town of Alexandria, Liaison between the Village of Alexandria Bay and The Chamber of Commerce and Public Utilities.

Trustee Caputo: Americans with disabilities Law Compliance, LWRP and Fire Department and Riverwalk & Deputy Mayor.

Trustee Demo: Golf Course, Pickleball and Tennis, Hearts for Youth, Thomson Playground, Macsherry Library and Gordon Courts.

Trustee Fulmer: Sewer & Water, Buildings, Scenic Park, Lifeguards and Docks.

Trustee Millett: Liaison between the Village of Alexandria Bay and ACS, DPW, Liaison between Village of Alexandria Bay and Zoning.

Motion to Accept Positions: Motion by: Trustee Millett, seconded by Trustee Caputo.

Roll Call Vote:

Trustee Caputo-yes

Trustee Demo-yes

Trustee Fulmer-yes

Trustee Millett-yes

Mayor Putnam-yes

Motion to Adjourn: Motion by: Trustee Fulmer, seconded by Trustee Caputo, all In favor, Motion carried.

Molly Briere

Clerk-Treasurer