

MINUTES
GORDON COURT

DATE: June 14, 2022

OPEN: 7:03 PM

ATTENDANCE: Suzanne Fayette, Linda Reynolds, Lawrence Cullen, Susan Fitch

Carol Basford joined via teleconference

ABSENT: Rod Tidd

- I) Welcome by Chairperson, Suzanne Fayette
- II) United Helpers Purchase/Repairs updates... entrance/exit signs..looking at various options through MAYNE. Carol will follow up with United Helpers on options presented. CSC still waiting on delivery of new laundry equipment. Office/Bathroom/CR renovations on hold pending outcome of roof project and CNA. Welcome addition of raised flower/vegetable beds in place and being used by tenants. Dumpsters should be repositioned by August.
- III) Capital Needs Assessment (physical needs of buildings over given time)still awaiting schedule date.
- IV) Update on audit.....still pending auditors completion.
- V) Roof Replacement.....bids are out to replace roof on all buildings, to include Community Center. Responses are due by Friday, June 17, 2022. Thus far the only bid received is from Felders Roofing. Larry moved to approve roofing contract not to exceed \$86,000 and seconded by Linda....ayes from remainder of board.
- VI) Maintenance "conceptual" planning....this is in the very early stages, with the idea to create an operations center for maintenance that would cover all United Helpers entities. Basically maintenance would be contracted and shared by the various UH locations. More to follow as updates are available.
- VII) March 2022 minutes accepted by Larry Cullen and seconded by Linda, approved by all.
- VIII) Next Meeting September 20, 2022 @ 7 PM in Community Room..
- IX) ADJOURN: 8:05 PM