**MINUTES**

**GORDON COURT**

**DATE** : September 21,2021

**OPEN:** 7:02 PM

**ATTENDANCE:** Suzanne Fayette, Susan Fitch, Lawrence Cullen, Linda Reynolds

**GUEST:** Shookie Millett, Carol Basford

**ABSENT:** Rod Tidd

1. Welcome by Chairperson, Suzanne Fayette
2. United Helpers Purchases/Repairs.. Parking lot repairs completed, but Carol will monitor for any sinkhole issues. Master key changes have been completed. In/Out signs and office renovations have been put on hold until staffing is in proper place. Anticipate The Capital Needs Assessment will come in over $5000 so Carol will submit a request for bids on the project since Rural Development will be involved. Laundry contract with CSC is up for renewal. They presented an eight year and a nine year plan, which the Board felt was too long a time frame. Carol will contact the company and try for a four or five year contract. Will keep us updated.
3. Carol Basford updated us on Year End audit… Pinto Mucenski is still processing , however it is more difficult than expected but should be resolved soon.
4. Updated By Law changes presented to the Village by Shookie Millett and approved by Village. Motion by Gordon Court Board to approve (Motion by Susan Fitch and seconded by Linda Reynolds, all Board in favor) and now Carol Basford will send to United Helpers attorney for review.
5. Minutes from the June 15, 2021 meeting were accepted by Larry Cullen and seconded by Linda Reynolds.
6. Review of 2022 budget indicates no rent increase for 2022, per Carol Basford.
7. Next Meeting; Tuesday, December 14, 2021 @ 7 PM in the Community room.

 **ADJOURN:** 8:03 PM