

**Village of Alexandria Bay  
Annual Meeting  
December 7, 2020  
4:30 pm**

**Oath of Office:** Trustee Strough, Trustee Millett

**Pledge of Allegiance:** 4:32 pm

**Call meeting to order:** 4:35 pm

**Roll Call:** Trustee Millett-present  
Trustee Erck- present  
Mayor Jarvis-present  
Trustee Derrigo-absent  
Trustee Strough-present

**Meeting Dates:** Second Tuesday of each month at 5:30 pm at the Municipal Complex, 110 Walton Street, Alexandria Bay, NY 13607.

**Payment of Bills:** payment in advance of audit when taking advantage of discounts and to avoid penalties.

**Payroll:** permission to pay payroll on weeks when there is no meeting.

**Mileage:** fixed rate of 57.5 cents per mile, IRS Rate

**Mayors Appointments:**

DPW Superintendent: (1) year	Jarrett Parrow
Deputy Clerk (1) year	Erica Dest
Tax Collector (1) year	Molly Briere
Village Attorney (1) year	James Burrows (Conboy, Mckay, Bachman & Kendall, LLP
Jail Matron (1) year	Molly Briere
Court Clerk (1) year	Erica Dest
Acting Justice (1) year	Geoffrey Hillick
Health Officer (1) year	Cynthia Simpson
Deputy Mayor (1) year	Brad Millett
Zoning Enforcement Officer: (1)	Lee Shimel
Dog Control Officer (1) year	Jan Martin
Project Administer: (1) year contract	Municipal Solutions
Official Newspapers (1) year	Thousand IslanSun/Watertown Daily Times
Official Banks (1) year	Watertown Municipal Savings and Gouverneur Savings and Loan
Zoning Board Appointments:	Judith Fulmer

Department Appointments:

Mayor Jarvis: Chief Executive Officer, Police Department, Fire Department, DPW, Liaison to Town of Alexandria and Liaison to Zoning Officer, Liaison the ACS

Trustee Millett: Deputy Mayor, Playgrounds, Youth Programs, Liaison to Gordon Courts, Buildings, Liaison to Macsherry Library.

Trustee Strough Golf, Tennis Courts, Casino Island, Public Utilities, Americans with disabilities law compliance.

Trustee Erck: Water & Sewer Departments, Liaison to Court, Beach & LWRP

Trustee Derrigo: Docks, Dive Park, Riverwalk, Pavilion, Liaison between the Village of Alexandria Bay and the Chamber of Commerce

**Motion to Accept Positions:** Motion by: Trustee Millett, seconded by Trustee Erck to accept positions at 4:39 pm, all in favor, Motion carried.

**Motion to Adjourn:** Motion by: Trustee Millett, seconded by Trustee Erck To adjourn at 4:30pm, all in favor, Motion carried.

***Molly Briere***

***Clerk-Treasurer***