

Village of Alexandria Bay
Annual Meeting
December 3, 2018
5:00 pm

Oath of Office: Trustee Fulmer, Trustee Millett

Pledge of Allegiance:

Call meeting to order: 5:00 pm

Roll Call:

Meeting Dates: Second Tuesday of each month at 5:30 pm at the Municipal Complex, 110 Walton Street, Alexandria Bay, NY 13607.

Payment of Bills: payment in advance of audit when taking advantage of discounts and to avoid penalties.

Payroll: permission to pay payroll on weeks when there is no meeting.

Gas Milage allowance: .545 cents per mile. IRS (rate)

Signers on Accounts: Mayor Jarvis, Molly Briere, Geoff Hillick and Judith Fulmer

Mayors Appointments:

DPW Superintendent: (1) year	Jarrett Parrow
Deputy Clerk	
Tax Collector	Molly Briere
Village Attorney (1) year	James Burrows (Conboy,McKay,Bachman & Kendall, LLP)
Jail Matron (1) year	
Court Clerk (1) year	Erica Dest
Health Officer (1) year	Cynthia Simpson
Deputy Mayor (1) year	Geoffrey Hillick
Zoning Enforcement Officer: (1)	Lee Shimel
Dog Control Officer (1) year	Jan Martin
Project Administer: (1) year contract	Municipal Solutions
Official Newspapers (1) year	Thousand Island Sun/Watertown Daily Times
Official Banks (1) year	Watertown Municipal Savings and Gouverneur Savings and Loan
Associate Justice (1) year	
Police Officer In Charge (1) year	Joshua David
Planning Board Appointments:	Cindy Simpson: 2023

Department Appointments:

Mayor Jarvis:	Chief Executive Officer, Police Department and Fire Department, Liaison between the Village of Alexandria Bay and the Zoning Officer
Trustee Erck	WWTP, Public Utilities, Liaison between Library and Village Court and Time card review, LWRP
Trustee Fulmer	Water Department, Docks, Beach, Pavilion, Casino Island, Liaison between the Town of Alexandria and the Village of Alexandria Bay
Trustee Hillick:	Deputy Mayor. DPW, Buildings, Americans with Disabilities Law Compliance, Liaison between Village and Chamber of Commerce
Trustee Millett:	Golf Course and Tennis Courts, Dive Park, Riverwalk, Playgrounds, Liaison Between Youth Programs and the Village of Alexandria bay, Time Cards

Motion to Accept Positions: **Motion by:** Trustee Hillick, seconded by Trustee Fulmer, all in favor, Motion Carried.

Motion to Adjourn: **Motion by:** Trustee Millett, seconded by Trustee Fulmer at 5:10 pm, all in favor, Motion carried.

Molly Briere

Village Clerk-Treasurer