

**Village of Alexandria Bay  
Regular Board Meeting  
July 10, 2018  
5:30 pm**

**Pledge of Allegiance:** 5:30

**Roll Call:**

**Trustee Erck-present**

**Trustee Reynolds-present**

**Mayor Jarvis-present**

**Trustee Hillick-present**

**Trustee Fulmer-present**

**Public Concerns:** Mr. David Peach said he attended a previous meeting and has concerns why the Village does not have any minutes up to date online; he is also concerned on why the Village agenda isn't online. Mr. Peach would like to have on the next agenda, discussion to dissolve the Village.

**Correspondence:** Letter of Complaint on R.C. Congel using docks read, Attorney Gebo letter read, Blount Small Ship docking dates letter read. Weeds and trash on the dock letter read.

**Minutes: Motion by:** Trustee Reynolds, seconded by Trustee Fulmer to approve the minutes from June 12, 2018 regular and Special Meeting minutes from June 19, June 27 and July 6, 2018, all in favor, Motion carried.

**Bills: Motion by:** Trustee Erck, seconded by Trustee Reynolds to approve Abstracts # 2 and # 3 of 2018-19 fiscal year as presented, all in favor, Motion carried.

Abstract # 2	Abstract # 3
General: \$ 60,891.03	General: \$ 19,585.94
Water: \$ 23,577.03	Water: \$ 1,646.67
Sewer: \$ 3,763.26	Sewer: \$ 1,141.24
TA: \$ 116.81	TA: \$ 0.00
Capital: \$ 0.00	Capital: \$ 0.00
Total: \$ 88,348.13	Total: \$ 22,373.85

**Payroll: Motion by:** Trustee Fulmer, seconded by Trustee Reynolds to approve payroll for the dates of 06/07-06/20/18 and 06/21-07/04/18, all in favor, Motion carried.

**Trustee Reports: Trustee Erck:** A work session was held with Bernier & Carr in reference to the Waste Water Treatment Plant, The Village will need a new plant in the future.

**Trustee Reynolds:** Broken water meters are being replaced, Reading meters is being conducted this week. The water plant is doing well at this time. A pump was swapped out. A work session was done and the Village will need to replace the Rockwell Street Water Tower. The Golf Course greens are getting brown even with watering. A truck is down for brake line repairs; once it's back up and running brush and some trees need to be trimmed.

**Trustee Hillick:** the DPW put a new dive ramp down for temporary use and has had several good responses. Riverwalk was cleaned; a lot of work went into the Bike Rally, Buskers is being set up for this week. Lines have been painted in the roads. Meter posts were painted. A second set of buoys were placed at the Beach per the Department of Health, Grills at the Park were tightened, and the skid steer was delivered with a snow blower, grapple, forks and a bucket. A trailer for the skid steer should be delivered next week.

**Trustee Fulmer:** Both the dock and beach attendants have been trained. Beach Buoys have been set in place, Casino Island looks nice, and maintenance has been done on it. Picnic tables were painted. Trustee Fulmer would like to see work orders done and given for all repairs to be done.

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**Zoning Report:** Mr. Shimel reported to the Board that Dean Erck needs to be sworn in for the Zoning Board of Appeals; A complaint was filed about some finger docks and the owners were given a notice they need to comply with this issue. A raised flower bed could be a problem in an easement area. Grass procedure is an issue. A letter is issued giving the property owner 10 days to fix the problem, After that the Village has the right to go in and take care of the issue, either in house or by a company; If not paid it will go back on the property taxes. The Village would like to do these in house states Trustee Hillick.

**Motion by:** Trustee Hillick, seconded by Trustee Reynolds to send a letter to 7 Catherine Avenue in reference to having a flower planter in the easement area of his property also about a curb cut and stone issues, all in favor, Motion carried.

**Police Report:** The Police department had 37 complaints, 5 arrests, 16 vehicle and traffic stops with 1 parking ticket issued and 20 building checks conducted. Report submitted by Officer in Charge David.

**Dog Officer Report:** 4 warning tickets issued. 1 dog seized, 1 dog returned. No tickets issued and 2 complaints were unfounded. Report submitted by Dog Control Officer Jan Martin.

**Old Business:**

**Water Rates:** Trustee Reynolds met with the Town of Alexandria about Water Rates, and he is waiting for another meeting with the Town.

**LWRP:** Trustee Erck states the Village is waiting for the Town on the LWRP status. They are holding a special meeting to finalize paperwork.

**Officer in Charge vs Chief of Police: Motion by:** Trustee Hillick, seconded by Trustee Reynolds to discuss this in Executive Session, all in favor, Motion carried.

**Casino Island:** Gregor Smith from Bernier & Carr: due to high water, Casino Island was damaged; it had pot holes, mortar damage, wall damage and soil washed out. The Village received a CDBG grant to rehab the island to the original condition. They received a DEC Permit today for the Island. Bidding can go out at this time for the project. The Village has set a bid opening date of August 15, 2018 that can be reviewed at the Village Board Meeting August 21, 2018. Paperwork has been all updated. Community renewal has given permission to start the project. Release of funds can be sought now.

**Water Tower SEQR part #1; Motion by:** Trustee Hillick, seconded by Trustee Reynolds to make the Village of Alexandria Bay the lead agency on the Water Tower project, all in favor, Motion carried. Attorney Burrows will send out letters on behalf of the Village; this needs to be done to seek funding for this project. Bernier & Carr compiled technical letters that will be sent out. EFC & USDA are possible funders for this project.

A meeting was held with Fred Schmidt on keeping an application open on Casino Island in case of damage not found until the project is started. Church Street water improvements; plans have been submitted to DOH and DOT, Gregor is working with Mike Burgess to see what kind of traffic control will be needed on Church Street, and the budget will be updated within the next week. Sidewalk replacement is in discussions also for the ADA compliance.

**New Business:**

**Chamber of Commerce: Motion by:** Trustee Erck, seconded by Trustee Fulmer to authorize the Chamber of Commerce to do a meet and greet at the pavilion on Tuesday August 14 from 4-7 pm. Heron Hill winery will be the wine sponsor again this year. Another request to host a children's pirate dress up with Terry and Debbie Side's trailered ship was requested, all in favor, Motion carried.

**Minutes; Motion by:** Trustee Erck, seconded by Trustee Reynolds to reflect minutes to change from the June 12, 2018 meeting to state Abstracts # 25 & 25 A and 25 B and # 1 all in favor, Motion carried.

**Justice Court Audit:** An annual audit of the Justice Court was conducted. **Motion by:** Trustee Erck, seconded by Trustee Reynolds to send a copy of the Justice Court Audit to the Unified Court System, all in favor, Motion carried.

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**Resignation Letter:** A letter was sent to the Village Board from Justin Miller resigning from the Zoning Board of Appeals.

**Hire: Motion by:** Trustee Erck, seconded by Trustee Hillick to hire Ralph Marino and Madison Hazelton as Meter Attendants at \$ 10.40 per hour, all in favor, Motion carried.

**Water Shut off Date, Motion by:** Trustee Erck, seconded by Trustee Fulmer to set the Water Shut off date for July 19, 2018 for non payment; all in favor, Motion carried.

**Hire: Motion by:** Trustee Fulmer, seconded by Trustee Hillick to hire Hannah McCarty as Life Guard at \$ 14.00 per hour, all in favor, Motion carried.

**Jarrett Parrow: Motion by:** Trustee Hillick, seconded by Trustee Erck to make Jarrett Parrow a salaried employee as of June 21, 2018 at \$ 54,392.00 per year, all in favor, Motion carried.

**Charles Garlock's and Sons: Motion by:** Trustee Hillick seconded by Trustee Reynolds to allow the following to be able to Charge on accounts:

**Greg Millett  
Jarrett Parrow  
Brewster Willix  
Bruce Millett**

All in favor, Motion carried.

**Hire: Motion by:** Trustee Hillick, seconded by Trustee Reynolds to hire James Cobb as a part time Police Patrolman at \$ 25.83 per hour to replace James Marshall's vacancy, Mayor Jarvis, Nay, Motion carried.

**Public Concerns:** Ron Thomson asked the Board what qualifies as executive session; Attorney Burrows explained section 108 states different provisions under federal and state laws, one area deals with privileged information mandated by federal and state laws, where legal advice can be given to the Village Board under executive session. Attorney-Client privilege can be given in either regular session or executive session; Board and Attorney choose.

**Executive Session: Motion by:** Trustee Reynolds, seconded by Trustee Hillick to enter into executive session under Attorney-Client privilege at 6:43 pm, all in favor, Motion carried.

**Regular Session: Motion by:** Trustee Erck, seconded by Trustee Reynolds, to enter into Regular Session at 7:24 pm, all in favor, Motion carried.

**Motion by:** Trustee Erck, seconded by Trustee Hillick to keep an officer in Charge instead of a Police Chief until the State of New York mandates we have to have a Chief of Police Position at 7:25 pm, all in favor, Motion carried.

**Adjourn: Motion by:** Trustee Erck, seconded by Trustee Fulmer to adjourn at 7:29 pm, all in favor, Motion carried.

**Molly Briere**

**Clerk-Treasurer**

