

**Village of Alexandria Bay
Regular Board Meeting
December 11, 2018
5:30 pm**

Pledge of Allegiance: 5:30

Roll Call:

Trustee Erck- Present
Trustee Millett: Present
Mayor Jarvis-present
Trustee Hillick-present
Trustee Fulmer-present

Public Concerns: Richard Campney presented the Board with a tentative Winter Carnival schedule and asked to use the Golf Course for sledding and skating if weather permits. **Motion by:** Trustee Hillick, seconded by Trustee Millett to authorize the Winter Carnival schedule and to use the Golf Course for sledding and skating if weather permits, all in favor, Motion carried.

Correspondence: A notice from the Thousand Island Bridge Authority was read in reference to a new WWTP being constructed for Boldt Castle. **Motion by:** Trustee Hillick, seconded by Trustee Fulmer to authorize Mayor Jarvis to sign the letter of notice to the Village of Alexandria Bay, all in favor, Motion carried.

Minutes: Motion by: Trustee Fulmer, seconded by Trustee Millett to accept the minutes from the November 13, 2018 meeting and the December 3, 2018 Annual Meeting, all in favor, Motion carried.

Bills: Motion by: Trustee Erck, seconded by Trustee Fulmer to pay Abstracts number # 12 and # 13 as presented, all in favor, Motion carried.

<u>Abstract # 12</u>	<u>Abstract # 13</u>
General: \$ 13,220.94	General: \$ 177,273.54
Water: \$ 1,397.30	Water: \$ 7,659.34
Sewer: \$ 1,260.49	Sewer: \$ 12,105.82
TA: \$ 116.81	TA: \$ 0.00
Capital: \$ 0.00	Capital: \$ 1,720.00
Total: \$ 15,995.54	Total: \$ 198,758.70

Trustee Erck: The DANC report has a list of things that need to be repaired, Superintendent Parrow will start working on the repairs needed.

Trustee Millett: The golf course is closed at this time. A committee has been formed for work on the Tennis Courts, a couple groups are working to give the Village funds for repairs to the Tennis Courts. Trustee Millett asks Attorney Burrows about if bids need to go out for repairs to the Tennis Courts? Could it be done in two stages to be below a bid threshold? Attorney Burrows said the Village Board is in control the Tennis Courts and if they feel it's a two stage project the can work with that for the projects.

Trustee Hillick: Trustee Hillick congratulated Trustee Millett on his Election. The DPW took possession of the new Caterpillar excavator for the Village which was purchased with chips money. The Christmas Tree was purchased and set up downtown. A Dig Safe training program was hosted at the Village Community room with 36 people attending. Furnaces are being looked over with McCabe, leaves have been picked up. Fire hydrant and a water shutoff were done.

Trustee Fulmer: The Village is looking into a credit card processor, we are going to have credit card machines for the golf course and docks. We are putting Casino Island and Church Street Water Line out to bid in January. We are waiting for more information from Fred Schmidt on FEMA projects. The Village Board will hold Office Hours every 2nd Monday starting in January from 5-6 pm, Trustee Fulmer just got the Water file and will do research on the Water Tower.

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Zoning Officer: Lee Shimel reports a ZBA meeting will be held 01/09/19 for a use variance at 67 Anthony Street who would like to put in a half dozen RV pads and a area variance for the Town Houses at the end of Anthony Street which includes both the Village and Town. Mr. Shimel would like to remind the Village Board that they still need ZBA members. Mr. Shimel has been getting complaints about a boat on Anthony Street that has been there for ages, he will be writing a violation for prohibited uses. Mayor Jarvis spoke about Code Enforcement Officer: Attorney Burrows will look into the matter as the Police may be able to write tickets.

Police Report: 18 complaints with 0 arrests, 5 vehicle and traffic violations, 10 building checks and 3 parking tickets. OIC David would like to request some maintenance to the Office done, painting, floors waxed, ceiling lights and ventilation ducts cleaned. Report submitted by Officer In Charge Josh David.

Old Business:

1. **LWRP:** Supervisor Brent Sweet states that the Town's portion is in the 90 day review at this time.
2. **Fire Truck Financing:** The Fire Truck financing was secured at a rate of 3.233%
3. **Atlantic Testing: Motion by:** Trustee Hillick, seconded by Trustee Millett to table the Asbestos testing for Trustee Fulmer to do more research, all in favor, Motion carried.
4. **Sarah Demo: Motion by:** Trustee Erck, seconded by Trustee Millett to pay Sarah Demo \$ 35.00 a variance, all in favor, Motion carried.

New Business:

1. **Employee Holiday: Motion by:** Trustee Erck, seconded by Trustee Hillick to close the Village Offices on December 24th, 25th, December 31 and January 1 for the Holidays, all in favor, Motion carried.
2. **Payroll: Motion by:** Trustee Erck, seconded by Trustee Millett to pay monthly employees on the first payroll in December to allow for holiday shopping, all in favor, Motion carried.
3. **Bond Council: Motion by:** Trustee Erck, seconded by Trustee Fulmer to authorize Mayor Jarvis to sign the Bond Council agreement with Barclay and Damon for Sisson and James Street Water System Improvements, all in favor, Motion carried.
- 3A. **Motion by:** Trustee Fulmer, seconded by Trustee Hillick to adopt a Bond Resolution for Church and Sisson Street Water System improvement for the amount of \$ 810,000.00, A roll call vote was put before the Board, All in favor, Motion carried

Roll Call:

Trustee Erck-Yes
Trustee Millett-Yes
Mayor Miller-Yes
Trustee Hillick-yes
Trustee Fulmer-yes

4. **Employment:** will be discussed in Executive Session.
5. **Winter Carnival:** Discussed in Public Concerns.
6. **3 Month Calendar: Motion by:** Trustee Erck, seconded by Trustee Fulmer to adopt a standard work day resolution for Brad Millett, to establish work days in a month for retirement purposes, all in favor, Motion carried. Trustee Millett states he will do this one time and contact NYS Retirement System.
7. **Tennis and Golf: Motion by:** Trustee Millett, seconded by Trustee Hillick not to charge ACS for Golf And Tennis when school is in session only, all in favor, Motion carried.
8. **Police Department Request: Motion by:** Trustee Hillick, seconded by Trustee Fulmer to authorize a cell phone for OIC David in the Police Department, Trustee Millett, Nay; Motion carried.
9. **Treasurer Report prepared with EFPR Solutions: Motion by:** Trustee Hillick, seconded by Trustee Fulmer to accept the Treasurer Report as presented, all in favor, Motion carried.

Public Concerns: Gary Williams asked the Board about the Chips Funds, why aren't they being used to pave streets instead of buying equipment, Trustee Hillick states why fix streets when the infrastructure needs improvements first.

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Executive Session: specific Personnel: **Motion by:** Trustee Hillick, seconded by Trustee Fulmer to enter into executive session at 6:44 pm, all in favor, Motion carried.

Regular Session: Motion by: Trustee Millett, seconded by Trustee Erck at 7:40 pm to return to regular session, all in favor, Motion carried.

Adjourn: Motion by: Trustee Erck, seconded by Trustee Fulmer at 7:42, all in favor, Motion carried.

Molly Briere

Clerk-Treasurer