

**VILLAGE OF ALEXANDRIA BAY
AREA
VARIANCE APPLICATION**

Tax Map No. _____ Date: _____

Property Address: _____

Property Zoned: _____ Currently Occupied No Yes as: _____

Existing Lot Size: Square Footage: _____ Lot Width: _____ Lot Length: _____

Set Backs Required: Front Yard: _____ Side Yard: _____ Rear Yard: _____ Height: _____

Name of Owner: _____

Name of Applicant if different: _____

Mailing Address: _____

Telephone No. ____-____-_____ Email: _____

Name of Architect / Engineer if any: _____

Mailing Address: _____

Telephone No. ____-____-_____ Email: _____

Proposed Work: New Expand Existing Alter Repair Relocate Demolish

Classification for Project: 1&2 Family Townhouse Residential Business / Commercial
 Industrial Agricultural Accessory Structure Change of Occupancy

Project includes: Wet Lands Flood Plain Hazardous Materials Remediation

Subdivision Harbor Management Waterfront Consistency LWRP (Waterfront)

Municipal Sanitary Sewer Municipal Storm Water Municipal Water Municipal Streets

Project is intended to be: Permanent Temporary Seasonal

Project will impact easements or rights of way If yes, provide documentation. Yes No

Agency Approvals: Jefferson County Building Code NYS DEC Corp of Engineers

NYS DOH NYS DOT Others. _____

Scope of Project: _____

Square Footage: New or Added: _____ Altered / Repaired: _____ Total SF : _____

Construction Cost: \$ _____ .00

Proposed Start Date: _____ Completion Date: _____ Phased Project: Yes No

Attached to this Application are the following Documents:

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1. State why you feel the reasons for this area variance request is not self-created. (ie, rock outcropping, large native trees, septic, wells, etc.)

Information Submitted by Applicant:
Board & Public Comments:

2. State whether an undesirable change will be produced in the character of the neighborhood, or will a detriment to nearby properties be created by granting of this area variance? Describe the neighborhood structures and their uses and provide facts to support that statement.

Information Submitted by Applicant:
Board & Public Comments:

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3. Are there any other alternatives to the requested areas variance? (ie Could the proposed structure be places in another area without necessitating a variance)

Information Submitted by Applicant:
Board & Public Comments:

4. State whether the proposed area variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district, and state the reasons to support your conclusions.

Information Submitted by Applicant:
Board & Public Comments:

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Submittal Documents:

- Input from neighboring property owners would be appreciated. (ie Letters, etc.)
- Applicant or Representative must attend the ZBA meeting, Otherwise the application may be tabled or denied.
- Sketch Plan shall be submitted with the application. This plan shall be drawn to scale, showing the proposed structure, other existing and accessory structures and their placement on the lot. Existing buildings located on adjacent lots, located closer than 25 feet from the shared lot line, shall also be included. The drawing shall show distances between structures and all lot lines, other site improvements and features of the site. Easements, road right of ways and other outstanding natural or manmade features on the lot. (i.e. streams, driveways, fences, cliffs, ponds, rock outcroppings etc.) Such drawing shall also be prepared for the change of use within an existing structure.
- Short Form SEQRA
- A current survey map would be an advantage to determine the exact boundaries, right of ways and easements, and may be required by the ZBA prior to making a final decision in cases of substantial request.

This project may require on site reviews to determine the scope and impact of the project this and on adjacent properties. The Zoning Board of Appeals members are granted permission to access the site for evaluation of the purposed project only. Yes No

If **yes**, notification I will be made to the property owner by phone or text, prior to entering the site. If **no**, on site meetings will not occur without the presence of the property owner and is subject to schedule availability.

Affirmation:

Applicant affirms under the penalty of perjury the truth and accuracy of aa information provided in connection with this application. It is understood by the applicant that any privileges granted in connection with this application are in reliance on the truth and accuracy of all information provided and are subject to revocation in the event the of falsity or inaccuracy of any such information.

Applicant Name (Printed): _____

Applicant Signature: _____ Date: _____

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FOR ZBA USE ONLY

APPLICATIONS PROPERLY ADVERTISED? Yes No

NEIGHBORS HAVE BEEN PROPERLY NOTIFIED? Yes No

IS THE REQUEST SUBSTANTIAL? Yes No

OVERALL DETERMINATION OF THE ZBA:

The benefit of granting the area variance to
this applicant **DOES** **DOES NOT**
result in detriment to the Health, Safety,
Welfare of the Village and the
neighborhood.

COMMENTS:

AREA VARIANCE IS?

- APPROVED AS PRESENTED
- APPROVED WITH CONDITIONS
- DENIED

Action Taken this Date:

Zoning Board of Appeals Chair: _____

Applicant Signature: _____ Date: _____